

E.Y.E.



Encouraging Youth

Employment

Jobs Made Just
For You !

Amazing Youth Opportunities
In The EU For Young People

All You Must Know
About Your CV

EURES The Powerful Tool
For Your Future Job

Amazing Youth Opportunities In The EU For Young People

Looking for a change? Are you interested in working in another country??

There are many ways for young people and students to gain volunteering and work experience within Europe with such programs as European Youth Portal (EYP). Through this program, you can gain training, education, volunteering and work experience.

Visit www.europa.eu

European Voluntary Service (EVS) is a European Union program promoting the mobility of young people through international activities with a focus on nonformal education. Young people can volunteer in another European country and get the chance at gaining valuable experience within different cultures & learning the language while contributing to local communities. For more information go to www.europa.eu/your

EVS also offers internships where participants can relocate to another country for a period of 6-12 months. During this time EVS will pay for your international travel, accommodation & food, insurance, language course and you also get an allowance!

For more information on this amazing opportunity, go to www.citizens-of-europe.eu

By Katyn Morgan

EU opportunities for youth

The European Youth Portal (EYP) gives the opportunity of student and youngsters to research and read about European Voluntary Service – EVS – jobs starting a business working and learning, training and education opportunities across Europe. How to get involved with the European Union structured dialog arts and entertainment, health and sports, discovering the surrounding world, traveling | Europe.

The EYP also connects you with European events that include all the topics above. You can also ask any suggestion in 26 different languages and within 3 days you will receive answer.

[Www.seasonworkers.com](http://www.seasonworkers.com) is a guide to hundreds of summer & seasonal opportunities in Europe. You can search job vacancies by location or profession & apply for the positions directly through the website.

Jobs Made Just For You !

The best way is to write all the skills you have on paper.

My skills is for example:

- Fast and precise counting ability
- Good communication with customers and collaborators
- Precision in everything you do
- Punctuality in doing work

And competences:

- Many bookkeeping courses completed
- Ten years working at the tax office
- Help others deal with money issues
- Graduation collage, direction Finance and Accounting

By Jagoda Kujawa

Once you have finished thinking about what kind of business goes along these examples.

Do you want to set up a business? Apply donation from EU. Every step in such an important life decision must be thoughtful. I opened an accounting office.

It is a good idea to talk to someone who leads a similar workplace. Ask him about tips.

Staying independent, well-paid, offering good services and workplace person

All You Must Know About Your CV

A CV (curriculum vitae) allows you to summarise your education, skills, and experience selling education and work history but also your achievements, awards and honours. You have been confirmed and any all your of publication. Firstly I want to explain the details of that including in a CV

Contact Details; include your full name , home address and email address; you don't need to include your date of birth or a photograph unless you are applying for an acting or modelling job. Don't include your contact details in the header of your resume . recruitment software sometimes has difficulty reading information in headers or footers, so it's a good idea to avoid headers altogether.

You can put your contact details in the footer of your resume, but if you do ,you must make sure they are also in the main body of the document.

Opening Statement: An opening statement is a summary of who you are, where you have studied and/or worked and what you bring to the job. It should be about six lines long and written in first person without the personal reference . You are opening statement should start with one sentence about who you are and what bring to the job, then describe the skills and attributes you have that suit you to the job.

Technical/Software Skills

This is the short list of the names or software or technology you know how to use . example it might include

- Word processing or spread sheet software.
- Programming languages
- Tools(e.g.'cash registers, EFTPOS)

Key Skills &Strengths

Your resume should include a list of between 10 and 15 skills that link your experience to the job you are applying for.

If the job you are applying for was advertised , either the ad or the position description may provide a list of skills and experience that are essential for doing the job. It may also provide a list of desirable skills and experiences . your list of skills & strengths needs to respond to all of the items on the essential list and as many items as possible on the desirable list.

When putting together this list thin of things you have done or learned to do as part of;

- Jobs you have done
- Your studies
- Any work placements you have don
- Any volunteering you have done

Personal Attributes

If you haven't got much work experience , a list of personal attributes can be another way to demonstrate that you are right person for the job,

Things you could include in this section might include ways you can demonstrate that you are reliable ,honest trustworthy or quick to learn new things,

You can include between three to five personal attributes, but make sure you don't include them instead of your key skills

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Educational History

Your educational history only needs to show your highest level of education . you don't need to include your results, unless showing them proves how well you re suited to the job,

If you can you should also include a few bullet points listing your academic achievements (e.g.,school or class captaincies, awards)

By Ozlem Yunus

Employment History

When providing your employment history start with the most recent job and go backwards from there. Give the position tittle and the dates you worked there.

If you haven't had a job before you can use another things to demonstrate your experience;

- Work experience you have done through school
- Work placements or internships that you have done through university
- Volunteer work you have done

Add a little biFor a each job provide a list of things that you achieved while in that a job and the significant contributes you made to organization. Make sure that these achievements and contributes match the key skills and strengths listed earlier on your resume.t of body text

References

You don't need to provide the names of references at this stage. You also don't need to say references available upon request as most employers would assume this to be tthe case.

Also you don't need to put

- Private information (your birthdate 'your gender, your address, any aliments or disabilities, your health status)errors
- Typos or fact
- Images and graphics
- Content in headers
- Fancy formatting

When you prepared your cv you should prepare your cover letter either. But be careful that you should put the cover letter at first , then CV when applying.

EURES The Powerful Tool For Your Future Job

Hello dear reader, have you ever heard about EURES? If not, read very carefully this thing can change your life. EURES is one of the most famous European job mobility portal and they offer both, regular jobs for adults and internships or part-time jobs for youths. Basically they provide information, offer advice and recruitment (job-matching) services, as well as go for it. any citizen wishing to benefit from the principle of the free movement of persons.

If you want to see some real numbers, EURES has a human network of more than 850 advisers that are in daily contact with jobseekers and employers across Europe. In one day more than 76 000 enquiries are sent and currently there are more than two and a half million job offers.

Are you interested in some specific country? According to latest statistics, there are more than 65 000 job seekers in Italy, 54 000 in Spain and over 16 000 in France. You can find all European Union countries but also some other countries like Switzerland which is not in the European Union. The demand is really high so you should definitely

Now, let's move for some practical tips and hints.

Firstly, you need to go to the www.ec.europa.eu/eures and you need to register as a jobseeker. No science here, just put your personal detail and make a new account.

Don't forget to tick that you are interested in youth opportunities if you are a youth.

Great, now let's see the most interesting part. Simply navigate to jobseekers tab in the upper part menu of the website and choose and find a job option if you are interested in a regular job. If you want to find an internship choose the youth opportunities tab. The website offers many options and features how to search your next dream job e.g. filter by location, contract duration, education level, experience etc. Of course there is also an option to upload your CV in my CV tab so other companies can find you based on their needs

By Dominik Knechta



EURES The Powerful Tool For Your Future Job

Everything is really simple and user-friendly so I think you don't really need step-by-step tutorial but in case of emergency the EURES team is always there for you. They are really kind and helpful. So what are you waiting for?
Good luck!

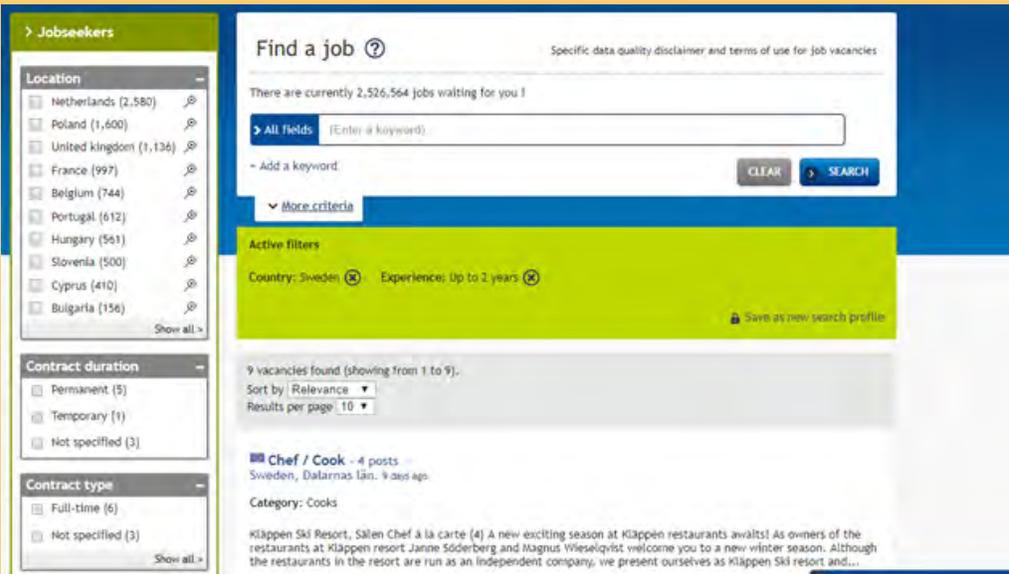


Figure 1- example of finding a job based on location and experience

Quiz Time !!

Visit the webpage

<https://goo.gl/MyQJr9>

to do our quiz !!

Visit the webpage

<https://goo.gl/MyQJr9>

for the answers!!

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